Standards Committee meeting

December 10, 2020

1. Updates
2. Liaison updates
   1. DACS
      1. Question about email from Lindsay on communications workflow for TS--Standards--Education/Publications. Related to major/minor, since TSs will be responsible for communicating changes to Pubs and Education.
      2. The Technical Subcommittee on DACS has published a new version of the standard: DACS 2019.0.3. The free PDF is now available in the [SAA bookstore](https://mysaa.archivists.org/productdetails?id=a1B5a00000heUDGEA2). A press release of the new version is attached, as well as posted on the [SAA website](https://www2.archivists.org/news/2020/version-201903-of-describing-archives-a-content-standard-available-for-free-download).
   2. EAS
      1. Moving ahead with revision
      2. New form for volunteer season to incorporate international volunteers
   3. AFG
      1. Sections undergoing revision are in progress/out for review and two more sections are on-going
   4. Council
      1. Standards related decisions
         1. TS-AFG membership extended and charge extended through next fiscal year to finalize standard
3. Major/minor revisions
   1. Meeting with Nancy Beaumont after today’s Standards meeting for some minor notes and questions to sent to Council for an online vote
   2. Should hear back from Council in January, either via online vote or at the January meeting
4. Recent proposals
   1. EAD proposal passed and is going forward
   2. CAUS proposal was majority to not approve. We’ve reached out to send feedback and have offered to meet with them when they’re ready.
      1. Also got some background info on the 2006 best practices effort
5. Standards portal updates
   1. [New spreadsheet](https://docs.google.com/spreadsheets/d/1T2zmxxTKSJ-jASTvaW0zEOC5yUBqLvssGKpEh6e9iRk/edit#gid=0) has all standards and external standards in it!
   2. Next steps:
      1. Create email template to reach out to sections, committees, etc. who are sponsors/responsible for things that should be reviewed or for which we want to know the status
      2. Create a Google form to include in the email
         1. Council is updating strategic plan thru 2023 and it includes a roadmap for Standards--form capture will be great. <--we should keep this in mind in developing the form. Also try to capture info that will help Standards prioritize (so we avoid prodding everyone to revise at once).
         2. What about things that aren’t on the site? Encouraging new content from groups/asking what’s missing
      3. Start emailing in January with a deadline for end of February?
      4. Submit simple changes like link updates
      5. We’re also thinking about a one-pager to help component groups or managing committees scope out a revision process
      6. As part of the sustainability plan for the long term, we want to include:
         1. How/when to review sections
         2. How/when to add related resources/what’s that all about?
         3. How to submit/encourage inclusion of new content
6. Other updates/items
   1. Outreach for Standards volunteers! We want to be more proactive about encouraging people to come, learn, and help out.
      1. Emails/SAA channels
      2. Personal networks
      3. SNAP section
      4. Component groups working on standards: Museum Archives, CAUS; look at other component groups
      5. Mentorship program?
7. Next meeting: January 14, 2021